

# Valley Landfill Odor Incident Report

**Instructions:** This form is to be used for all odor complaints at or around the Valley Landfill site. Please complete all of the questions below. When you are done, please mail a copy of the report to Dallas Leonard, 2001 Municipal Court, Harrison City, PA 15636, or fax it to 724-744-7579.

1. Name of the person reporting the odor incident:

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2. Location where the odor incident occurred (show location on the map below):

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3. Describe the odor:

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mild      moderate      strong

4. Time when the odor incident occurred:

\_\_\_\_\_ AM or PM

5. Time when odor incident was reported:

\_\_\_\_\_ AM or PM

6. Name of the official (\*) notified of the odor incident:

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\* Officials to notify when an odor incident occurs: (Proceed in the order listed below until someone is notified)

a. Dallas Leonard (Penn Township) - Work Phone: 724-744-2171 ext. 207 - Home Phone: 724-733-2279 - Fax #: 724-744-7579

b. Valley Landfill (Jerry Sabatini, Rick O'Leary, Shawn Meenihan) - 724-744-7446

